



BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

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DATE: 9 July 2013

To: Members of the

**EXECUTIVE AND RESOURCES
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE**

Councillor Eric Bosshard (Chairman)

Councillor Russell Mellor (Vice-Chairman)

Councillors Nicholas Bennett J.P., Peter Fookes, Ellie Harmer, Will Harmer, David Hastings, Brian Humphrys, William Huntington-Thresher, Kate Lymer, Nick Milner, Tony Owen, Tom Papworth, Ian F. Payne, Neil Reddin FCCA and Pauline Tunncliffe

A meeting of the Executive and Resources Policy Development and Scrutiny Committee will be held at Bromley Civic Centre on **THURSDAY 18 JULY 2013 AT 7.00 PM**

MARK BOWEN

Director of Corporate Services

***Copies of the documents referred to below can be obtained from
www.bromley.gov.uk/meetings***

PART 1 AGENDA

Note for Members: Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

STANDARD ITEMS

- 1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 DECLARATIONS OF INTEREST**
- 3 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on Friday 12th July 2013.

4 MINUTES OF THE EXECUTIVE AND RESOURCES PDS COMMITTEE MEETING HELD ON 5TH JUNE 2013 (EXCLUDING EXEMPT ITEMS) (Pages 5 - 12)

5 MATTERS ARISING FROM PREVIOUS MEETINGS (Pages 13 - 20)

6 FORWARD PLAN OF PRIVATE AND KEY DECISIONS (Pages 21 - 24)

7 CONTRACTS REGISTER

Copies of the Contracts Register have been circulated under separate cover and are available on the Council website.

HOLDING THE RESOURCES PORTFOLIO HOLDER TO ACCOUNT

8 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on Friday 12th July 2013.

9 RESOURCES PORTFOLIO - PRE-DECISION SCRUTINY

The Resources Portfolio Holder to present scheduled reports for pre-decision scrutiny on matters where he is minded to make decisions.

a 116-118 ANERLEY PARK, PENGE (Pages 25 - 28)

Crystal Palace Ward

10 SCRUTINY SESSION - THE RESOURCES PORTFOLIO HOLDER

HOLDING THE EXECUTIVE TO ACCOUNT

11 PRE-DECISION SCRUTINY OF EXECUTIVE REPORTS (Pages 29 - 32)

Members of the Committee are requested to bring their copy of the agenda for the Executive meeting on 24th July 2013.

POLICY DEVELOPMENT AND OTHER ITEMS

12 REVENUES SERVICE MONITORING REPORT (Pages 33 - 64)

13 HOUSING AND COUNCIL TAX BENEFIT SERVICE MONITORING REPORT (Pages 65 - 108)

14 UPDATES FROM PDS CHAIRMEN (Pages 109 - 112)

15 WORK PROGRAMME 2013/14 (Pages 113 - 118)

PART 2 AGENDA

16 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000

The Chairman to move that the Press and public be excluded during consideration of the items of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

Items of Business

Schedule 12A Description

17 EXEMPT MINUTES OF THE MEETING HELD ON 5TH JUNE 2013 (Pages 119 - 120)

18 PRE-DECISION SCRUTINY OF EXEMPT RESOURCES PORTFOLIO HOLDER REPORTS

a MANORFIELDS, AVALON ROAD, ORPINGTON (Pages 121 - 130)

Orpington Ward

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

b 20 SNOWDOWN CLOSE, PENGE

(To follow)

Penge and Cator Ward

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

c WINSFORD, GARDEN ROAD, PENGE

(To follow)

Penge and Cator Ward

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

19 PRE-DECISION SCRUTINY OF EXEMPT EXECUTIVE REPORTS